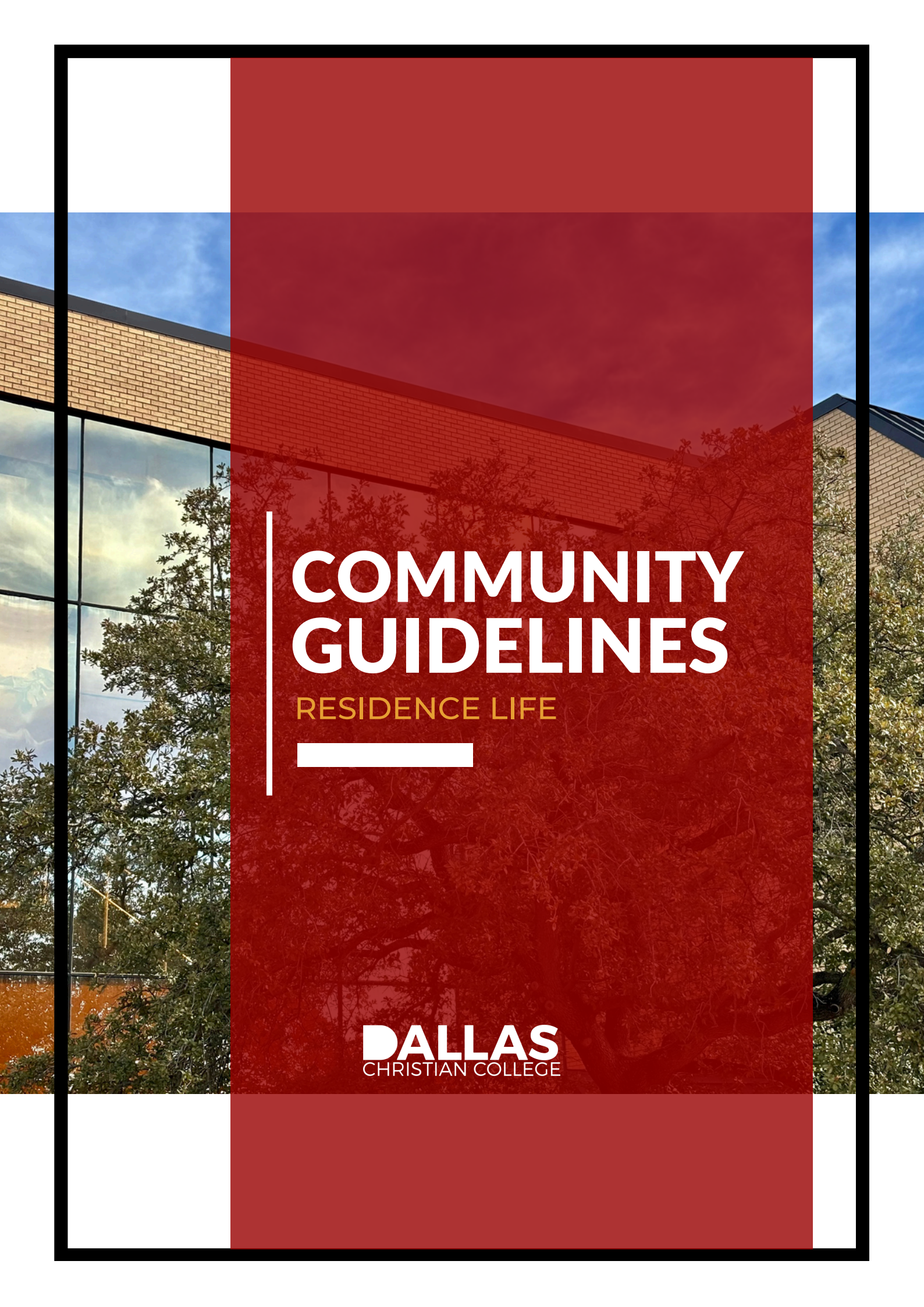




COMMUNITY GUIDELINES

RESIDENCE LIFE

DALLAS
CHRISTIAN COLLEGE

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Welcome Message

Welcome to Residence Life at Dallas Christian College— a vibrant community rooted in Christ's love and committed to nurturing your growth, both academically and spiritually.

As you embark on this new chapter of your college journey, we are thrilled to welcome you into our Christ-centered residence halls. Here, you'll find more than just a place to live; you'll discover a warm and welcoming community where you belong.

At Dallas Christian College, we believe that belonging is at the heart of everything we do. From the moment you step foot into our residence halls, you become part of a family—a family united by faith, bound by love, and dedicated to supporting one another in our pursuit of academic excellence and spiritual growth.

In our residence halls, you'll find a diverse community of students who share a common commitment to following Christ and living out His teachings in every aspect of our lives. Here, you'll have the opportunity to form deep and meaningful relationships, to grow in your faith, and to discover your unique purpose and calling.

Whether it's studying together in the lounge, sharing meals in the dining hall, or worshiping together in chapel, our residence halls are spaces where you can experience true belonging. It's a place where you can be yourself, where you can explore your passions, and where you can find the support and encouragement you need to thrive.

As you settle into your new home away from home, know that you are surrounded by a community of caring individuals who are here to walk alongside you every step of the way. We are excited to journey with you as you embark on this transformative experience, and we can't wait to see all that God has in store for you during your time here at Dallas Christian College.

Welcome home to Residence Life, where you belong.

Vision and Mission

Vision



Our vision is to cultivate a residence hall community that exemplifies the love of Christ, where students are inspired to pursue excellence in their academic endeavors, deepen their relationship with God, and engage meaningfully with others. We envision residence halls where students experience transformational growth, develop community through lifelong friendships, and are equipped to impact the world for Christ beyond their college years.

Rooted in Christian principles and values, we strive to create a vibrant community where students feel welcomed, supported, and encouraged to live out their faith in every aspect of their lives.

Mission



Our mission is to educate and mentor students to be people of influence, engaging in their calling to the work of Christ in the Church and in the world.

Housing Eligibility

To qualify for residence hall accommodation, traditional students are required to be enrolled in a minimum of six (6) credit hours of coursework at DCC, unless granted an exception by the VP of Student Development and Enrollment Management. Single freshmen, sophomores, and juniors under the age of 21, not residing with parents or legal guardians, are obligated to reside in the college's residence halls as an integral part of the campus community. Senior students seeking off-campus housing must submit an Off-Campus Residency application to the VP of Student Development and Enrollment Management. However, seniors are strongly encouraged to remain on campus to provide leadership and ensure continuity within the residence halls.

The residence halls at Dallas Christian College cultivate a distinctive culture tailored for young adults. Consequently, individuals over the age of 26 are generally not permitted to reside in these halls. Exceptions may be considered by the Office of Student Development under specific circumstances, yet typically, students exceeding the age of 26 are advised to explore alternative housing arrangements.

General Guidelines

The college owns and operates the residence halls, typically providing double occupancy furnished rooms. Each building is equipped with shared bathrooms, lobbies, and complimentary laundry facilities. Additionally, residence hall students are required to participate in the meal plan program. The following guidelines are in place to ensure the safety and security of residents, maintain the integrity of the buildings, and provide guidance for students in communal living.

Personal Health and Safety: Students are expected to take responsibility for their own well-being. Prior to residing in the residence halls, each student must complete and provide proof of immunity from meningitis. Unauthorized weapons, and fireworks are strictly prohibited within the residence halls.

Smoke Detector Regulations: Smoke detectors must not be disabled. Failure to comply may result in a fine of \$200 imposed by the College and \$1500 by the City of Farmers Branch Fire Department. Disabling or tampering with a life-saving device is considered a Class "B" felony. Violations will be reported to the fire department.

False Alarms and Reports: Making false alarms or reports to a public institution of higher education is a violation of the Texas Penal Code 4206. Students found guilty of this offense may face charges up to a state jail felony and will be referred to the Student Conduct Committee. For the full details regarding false alarms, please refer to Section 4206 of the Texas Penal Code.

Unwelcome Guests: In the event of unruly or unwelcome guests on campus, students are advised to contact the Resident Hall Coordinator promptly.

Residence Hall Openings and Closings: The college provides detailed information regarding the commencement of each academic term, inclusive of the opening dates for the residence halls. Students are advised to make appropriate arrangements in accordance with these schedules. Any student requiring early arrival for the semester must obtain prior permission by contacting the Office of Student Development.

Scheduled Breaks: During Winter Break and Summer Break, the residence halls are closed to students. Specific dates and times of hall closures are readily available on the college's academic calendar. Students wishing to stay locally during these periods are responsible for securing alternative housing arrangements. It is essential for students to plan accordingly in advance.

Consideration of Fellow Students: In the residence hall environment, rooms are typically shared with other students, fostering a sense of community within the entire hall. It is imperative for individuals to consider the rights of their fellow students, which include respecting privacy, the control and use of personal belongings, and maintaining a peaceful environment. While radios, stereos, televisions, and musical instruments are permitted, it is essential to keep the volume at a level that does not disturb other residents.

Quiet hours: Quiet hours are observed from 10:30 PM to 8:30 AM to facilitate an environment conducive to study and rest. During this designated time, it is expected that no excessively loud or disruptive behavior occurs. Collaborating with roommates to accommodate each other's needs for a harmonious lifestyle and conducive study habits is encouraged.

Student Expectations

Each residence hall provides shared facilities such as laundry rooms, lobbies, hallways, and bathrooms, which are to be used responsibly and maintained appropriately by all residents.

Laundry Facilities: Complimentary washers and dryers are accessible to hall residents only. Any malfunctioning equipment should be promptly reported to the Residence Hall Coordinator (RHC). Ironing is prohibited in residents' rooms; ironing boards are available in the laundry rooms. Unattended clothing left in the laundry area will be removed by residence hall staff and donated locally.

Lobbies: Lobby furniture must remain in the designated area. Co-ed lobbies are open to visitors until 15 minutes before curfew, with all guests required to depart by that time. During finals week, lobby hours may be adjusted.

Hallways and Stairwells: Keep hallways and stairwells clear of personal items like trash, bikes, and shoes. Bikes and scooters may be stored under stairways.

Trash: Avoid accumulating trash in common area trash cans. Take responsibility for your waste, and if the trash is full, dispose of it properly.

Room Checks: Rooms must be kept clean and orderly, as they are subject to weekly inspections by the Residence Hall Coordinator or appointed Resident Assistant. Failure to maintain cleanliness may invite pests and may result in fines, as it can be disruptive to roommates.

Personal Property Insurance: Safeguard your valuables by locking your room when unoccupied and never enter others' rooms without permission. The college is not liable for any loss or damage to personal property. It is recommended that students obtain personal property insurance if not covered by a parent's homeowner policy.

Soliciting/Private Business: Sales and solicitations, including student-operated businesses like babysitting or multi-level marketing, are prohibited within the residence halls and on campus premises.

Room Key and Identification (ID) Card Policy: Upon arrival on campus, each student is issued a room key and an identification (ID) card, which are their personal responsibility throughout their stay. Additionally, residence halls are equipped with ID card access for building entry. It is strongly advised that students lock their rooms for personal safety and the security of their belongings.

In the event of a lost room key, students must promptly report it to the Residence Hall Coordinator to obtain a replacement key for a fee of \$25. Duplicating keys is strictly prohibited, and tampering with any locking mechanism is considered vandalism, subject to disciplinary action.

At the end of the academic year, room keys must be returned to the RHC. Students departing mid-semester should also return their keys to the RHC. Failure to return a room key will result in a fine of \$50.

To ensure the safety and security of all residents, exterior doors should never be propped open or left unlocked. This measure helps safeguard the living environment and the well-being of everyone in the residence hall community.

Student Expectations

Residence hall students are expected to adhere to additional guidelines that align with the mission of DCC and Community Guidelines. These guidelines are designed to promote consideration for others, foster a conducive study environment, uphold accountability, and encourage community engagement. Any student who disrupts or impedes another student's living and learning environment may be required by Student Development to relocate rooms, residence halls, or move off-campus.

Visitation Policies: DCC maintains a strict policy prohibiting individuals of opposite sexes from entering each other's rooms. This policy helps to maintain privacy and uphold moral standards within the residence halls. However, visitors of different genders are welcome to socialize in the common areas located on the ground floors of the residence halls. These common spaces provide a suitable environment for interaction while respecting the boundaries of individual living spaces. Residents are allowed to host visitors of the same gender in their rooms during designated visitation hours.

In the event that a guest violates DCC's student conduct policies or engages in behavior that disrupts the community's harmony, the Residence Hall Coordinator reserves the right to hold the hosting student accountable for their guest's actions. This may include disciplinary measures against the hosting student in accordance with college policies and procedures. Hosting students are responsible for ensuring that their guests adhere to all college rules and regulations during their visit. By inviting guests into the residence halls, students assume the responsibility of supervising their behavior and ensuring that they respect the college's values and standards.

Any incidents involving guests should be reported to the Residence Hall Coordinator promptly. The college community works collaboratively to address issues and maintain a positive living environment for all residents.

Visitation Hours: Visitation hours are set to ensure that social interactions are conducted within reasonable timeframes. On weekdays (Sunday-Thursday), visits are permitted until 10:30 PM, allowing residents to focus on academic responsibilities during the week. On weekends (Friday-Saturday), visitation hours are extended until midnight.

Overnight Guests: Students are not permitted to have overnight guests in the dormitories. This includes friends, family members, significant others, and any other individuals not assigned to the dormitory by the college.

Student Expectations

Dallas Christian College recognizes the significance of family connections and endeavors to support students through various resources, including counseling services, family-friendly events, and community engagement opportunities. The college aims to cultivate a nurturing environment where students can successfully balance their academic endeavors with their responsibilities as parents or caregivers, all while upholding the integrity of the residential community.

Visitation Policy for Children: Children accompanied by a student or visitor are permitted to visit the residence halls before curfew hours. However, minors, including children of students, are not allowed to stay overnight on campus. This policy is implemented to ensure the safety and well-being of all residents and to minimize potential liability concerns for the college. Child visitation is restricted to non-quiet hours, typically from 8:30 a.m. to 10:30 p.m. During this period, children may visit the residence halls, with visits generally limited to a reasonable duration, not exceeding one hour. Permitting minors to stay overnight or for extended periods could pose liability risks for the college, including issues related to supervision and compliance with legal requirements concerning minors' welfare.

While child visitation is permissible during non-quiet hours, students are encouraged to consider the impact of their guests on the residential community. Responsible visitation entails ensuring that children are supervised at all times, respecting the privacy and rights of other residents, and adhering to college policies regarding noise, cleanliness, and conduct.

Curfew Hours: Freshmen students are subject to curfew hours of midnight (12:00 AM) on weekdays (Sunday through Thursday) and 1:00 AM on weekends (Friday and Saturday nights).

Exemption Process for Freshmen: Freshmen students have the opportunity to petition for the removal of their curfew for one semester, acknowledging that individual circumstances may necessitate flexibility. To request curfew exemption, freshmen must complete the designated form provided by the Residence Hall Coordinator. Each petition will be reviewed on a case-by-case basis, considering factors such as academic performance, behavior, and maturity. Approved curfew exemptions are granted for per semester only and are subject to renewal upon reevaluation.

Revocation of Curfew Privileges: While freshmen may be granted curfew exemption, the Residence Hall Coordinator retains the authority to revoke this privilege if deemed necessary. Curfew privileges may be revoked if a student's behavior disrupts the housing community or raises concerns for their safety and well-being. Revocation of curfew privileges is a discretionary measure taken to maintain a harmonious living environment.

Penalties for Curfew Violations: Breaking curfew is considered a violation of college policies and may result in disciplinary action. Students requiring deviation from the curfew for valid reasons are encouraged to communicate with the Residence Hall Coordinator for a one-time curfew extension. However, repeated violations may lead to more severe consequences, including loss of curfew privileges and additional disciplinary measures.

Residence Hall Meetings: These meetings are scheduled at 8:00 PM on the designated Hall Meeting night and are mandatory for all residents. The schedule for these meetings will be provided by the Residence Hall Coordinator at the beginning of each term. These meetings occur once a month and are designed to foster camaraderie and encourage spiritual growth among residents. Attendance at these meetings is mandatory, and failing to attend may result in academic repercussions.

Student Expectations

Drugs and Alcohol: In our residence halls, we uphold a zero-tolerance policy regarding drugs and alcohol. Possession, use, distribution, or being under the influence of illegal drugs or alcohol is strictly prohibited at all times within the residence halls. Additionally, coming into the dorms intoxicated is considered a violation of this policy. This policy is established to promote a safe, healthy, and conducive living environment for all residents. Violations of this policy will result in serious disciplinary action, which may include fines, probation, or expulsion from the residence halls. We are committed to maintaining a drug- and alcohol-free living environment where residents can thrive academically and personally.

Dallas Christian College requires all students to adhere to the policies and regulations set forth by the college regarding substance abuse. As a Christ-centered institution, we believe that honoring our bodies as temples of the Holy Spirit (1 Corinthians 6:19-20) is essential. Maintaining a drug-free environment not only aligns with our Christian values but also fosters academic success, personal development, and overall campus community harmony.

Drug Testing Policy: If reasonable cause exists, the college may require a student to participate in drug testing to determine the use or abuse of drugs. Reasonable cause is defined as behavior, conduct, or performance by a student which leads the college to presume there is a likelihood the student is using or is under the influence of illegal drugs or alcohol. Among the indicators used in evaluating a student's behavior, conduct, or performance include significant changes in class attendance, grades, physical appearance, academic motivation, or emotional condition. Reasonable cause may also be based on information received that a student is using illegal drugs or alcohol. All reasonable cause requests will be directed to the Director of Student Life and Engagement for review and consideration. If it is determined that reasonable cause exists to require a student to submit to drug testing, the testing will be completed to protect the health and safety of the student or others and to protect the integrity of the college.

Confidentiality and Administration of Drug Testing:

- All students are subject to random screenings or targeted selections based upon reasonable cause.
- The screening will be administered in a confidential setting witnessed by a designated person of the same sex as the student being tested.
- All information related to drug testing, including test results, will be kept confidential and handled with the utmost respect for student privacy.

Random Drug Testing Procedure:

- Random drug testing may be conducted periodically in residence halls to deter and detect substance abuse.
- The selection of individuals for testing will be random and unbiased, with no specific targeting of any individual.
- Students selected for testing will be notified by the appropriate college authorities and required to undergo testing within the specified timeframe.

Consequences of Positive Test Results:

- Students whose test results are positive will be subject to discipline according to the student conduct process.

Failure to Participate:

- Failure to participate in a requested drug test will result in disciplinary action, up to and including immediate dismissal from the college.

Room Guidelines

Maintaining an attitude of gratitude and stewardship is essential for the proper care of residence hall rooms and facilities.

Students should exercise care to avoid marring, marking, defacing, or damaging walls or furniture. No signs or stickers with adhesives that may leave permanent marks are permitted on residence hall room walls, doors, or any hall walls. Students responsible for damage other than normal wear on furnishings will be required to compensate the College accordingly. The facilities department will assess the damage, and if the cost of repair or cleaning exceeds the \$200 dorm deposit, the additional amount may be added to the student's school bill.

Customizing rooms, including painting, paneling, or contact paper, is not permitted. Fixed furniture may not be removed, and extra furniture may be added to rooms only with the permission of the Residence Hall Coordinator. Residents may not make any repairs to the room.

In addition, students are allowed to have a personal mini refrigerator in the residence halls, provided it does not exceed 2.2 cubic feet and is rated to draw no more than 2 amps. A 3-pronged plug must be used without extension cords or plug adapters. All upkeep and maintenance of these refrigerators are the responsibility of the student.

The following items are permitted in residence hall rooms: air fryers, fans, mini refrigerators (see the specifications above), crock pots, instant pots, coffee makers, electric kettles with an automatic shut-off, and rice cookers.

The following items are not permitted in residence hall rooms: microwaves, hot plates, single burners, George Foreman-style grills, full-size refrigerators, toasters, toaster ovens, panini presses, waffle makers, electric skillets, irons, space heaters, candles (used or unused), candle warmers, incense and incense burners, and open flames of any kind. Although microwaves are not permitted in rooms, complimentary microwaves are provided in each common lobby. Students must clean up after themselves.

To prevent overloads, the total electrical load connected to outlets in a room should not exceed 10 amps or 1200 watts. This includes all devices plugged into the room's outlets. In addition, no exposed heating elements of any kind are allowed.

Room decorations should not include obscene or suggestive material or contain irreverent or sacrilegious slogans. When hanging decor, nothing (nails, prongs, etc.) may be driven into the walls or ceiling. White plastic-tac and/or Command® hooks may be used on the walls and must be removed and cleaned when leaving.

Room Deposit: Upon enrollment, a \$200 fee is charged to each resident as a room deposit. When a student moves out, the room is inspected for damages and cleanliness. The room deposit will be returned to the student, less the cost of any necessary repairs and cleaning. Students are responsible for paying for repairs or damages resulting from their behavior, whether intentional or accidental. If damages exceed the \$200 room deposit fee, additional charges may be incurred.

Plumbing and Maintenance: Tampering with shower and sink drains is prohibited. Strainers have been installed to prevent clogging, and must remain in place at all times. Any damage caused by removing or tampering with the strainers will result in charges for repair. Only toilet paper should be flushed in the toilets. Flushable wipes and other non-flushable items can cause plumbing issues and may result in charges for repairs if blockages occur.

To report any damages to the room, students should contact their Residence Hall Coordinator or Resident Assistant immediately to submit a repair request to facilities. Prompt reporting ensures timely resolution of issues and helps maintain the integrity of the residence halls.



Room Guidelines

Computers and Internet: Students are encouraged to have personal computers in their rooms. The college provides complementary WiFi. While the campus has wireless capabilities, Ethernet connections are recommended in student rooms. No unwholesome use of computers or the internet will be tolerated.

TVs, Video, and Video Gaming: Televisions are permitted in residence rooms, although cable or satellite connections are not provided or allowed. Antennas or other items used to enhance TV reception may not be placed on the exterior of the residence hall. Due to space limitations, TVs should be no larger than 42 inches. TVs are provided in each lobby for student use, and students are expected to use discretion in choosing appropriate video games.

Pets: At our residence halls, we maintain a strict policy of no pets allowed. This includes all types of animals, whether domestic or exotic, with the exception of service animals that are required for disabilities. This policy is in place to ensure the safety, cleanliness, and well-being of all residents. Pets can pose health risks, cause disturbances, and potentially damage property. Therefore, residents are prohibited from bringing pets into the residence halls at any time. Any violation of this policy may result in disciplinary action, including fines or eviction from the residence halls.

Room Inspection Policy: At Dallas Christian College, room inspection policies are established to uphold safety, cleanliness, and adherence to college regulations within the residence halls. The Residence Hall Coordinator or designated Residence Assistants are authorized to conduct room inspections.

Initiation of Inspections: Room inspections may be initiated based on various factors, including reports of suspicious behavior, concerns raised by fellow residents, or routine checks scheduled by residence hall staff. Inspections prompted by suspicious activity may be conducted without prior notice if there is reasonable cause to suspect a violation of college policies or regulations. While students have the right to be notified if their room is being inspected, immediate notification may not always be feasible in situations where safety or security concerns are paramount. Notification methods may include in-person communication, email, or other appropriate channels. However, if students are not present during the inspection, they will be informed afterward.

Scope of Inspection: Room inspections encompass a thorough examination of the physical condition of the room, focusing on aspects such as cleanliness, safety, and compliance with college policies. Inspectors may check for prohibited items, verify the presence of unauthorized occupants, assess cleanliness standards, and ensure compliance with safety regulations.

Respect for Privacy: DCC prioritizes respecting the privacy and personal belongings of students during room inspections. Inspectors are trained to handle personal items with care and discretion, minimizing intrusion into private spaces while fulfilling the inspection objectives.

Documentation and Record-Keeping: Room inspections may be documented through written reports or photographic evidence, as necessary. Documentation is maintained for record-keeping purposes and may be used in disciplinary proceedings if violations are identified during the inspection.

Student Cooperation and Compliance: Students are expected to fully cooperate with room inspections conducted by authorized personnel. Refusal to comply with a room inspection may result in disciplinary action in accordance with college policies and procedures.

Disciplinary Guidelines

All disciplinary matters for major violations may be referred or appealed to the VP of Student Development and Enrollment Management and/or the Student Conduct Committee. **Major violations** include, but are not limited to:

- Deliberate destruction of, damage to, defacing of, malicious misuse of, or abuse of property of the college or any private individual.
- Any criminal behavior or the threat thereof.
- Theft of the property of the college or any private individual.
- Sexual activity outside of biblical marriage (between one man and one woman), adultery, homosexual activity, or use of pornography.
- Sexual harassment as defined by Title IX and the Clery Act.
- Purchase, possession, or use of alcohol, illegal drugs, marijuana, CBD, cannabis-derived products, low-level hemp products, tobacco, e-cigarettes, vaping devices, or the inappropriate possession or use of legal substances.
- Use or possession of fireworks on campus.
- Use of unauthorized weapons on campus.
- Numerous repeated minor violations.
- Insubordination (defiance of authority and/or refusal to comply with directives).
- Unauthorized use of the DCC computer system and network.
- Insubordination and Disrespect.

Most minor violations are handled by the Resident Assistants and Residence Hall Coordinators. **Minor violations** include, but are not limited to:

- Curfew Violations
- Parking Violations

Curfew Violations:

- First Offense: Verbal warning and documentation of the violation.
- Second Offense: Written warning and loss of curfew privileges for a specified period.
- Subsequent Offenses: Further loss of privileges, additional disciplinary action, and potential fines.

Room Inspection Violations:

- Refusal to Cooperate with Inspection: Written warning and possible referral to the Director of Student Life and Engagement.
- Presence of Prohibited Items (e.g., alcohol, drugs): Immediate disciplinary action, fines, and potential eviction from the residence hall.
- Failure to Maintain Cleanliness: Written warning, mandatory cleaning, and potential fines at the Residence Hall Coordinator's discretion.

Guest Policy Violations:

- Unregistered Guest: Verbal warning and immediate registration of the guest. Repeat violations may result in loss of guest privileges.
- Hosting Guests Beyond Allowed Limits: Verbal or written warning, loss of guest privileges for a specified period, and potential fines.
- Allowing Guests to Violate College Policies: Immediate disciplinary action, and potential eviction of the host and guest.

Disciplinary Guidelines

Noise Violations:

- Excessive Noise Complaint: Verbal warning and request to lower the noise level.
- Repeat Offenses: Written warning, possible fines, and further disciplinary action.
- Failure to Comply with Quiet Hours: Immediate disciplinary action, fines, and loss of privileges.

Damage to Property:

- Accidental Damage: Responsibility for repair costs or replacement.
- Intentional Damage: Immediate disciplinary action, fines, and restitution for repair or replacement costs.
- Failure to Report Damage: Written warning and potential fines for negligence.

Substance Violations:

I. Possession or Use of Prohibited Substances:

- First Offense: Immediate disciplinary action, mandatory meeting with the Residence Hall Coordinator and Student Conduct Committee.
- Second Offense: Suspension from campus housing, further disciplinary action, and potential referral to counseling or rehabilitation programs.
- Subsequent Offenses: Expulsion from campus housing and academic suspension or expulsion from the college.

II. Distribution or Sale of:

- First Offense: Immediate suspension from campus housing and referral to local law enforcement.
- Second Offense: Further disciplinary action, including potential expulsion from the college, and legal consequences as determined by law enforcement.

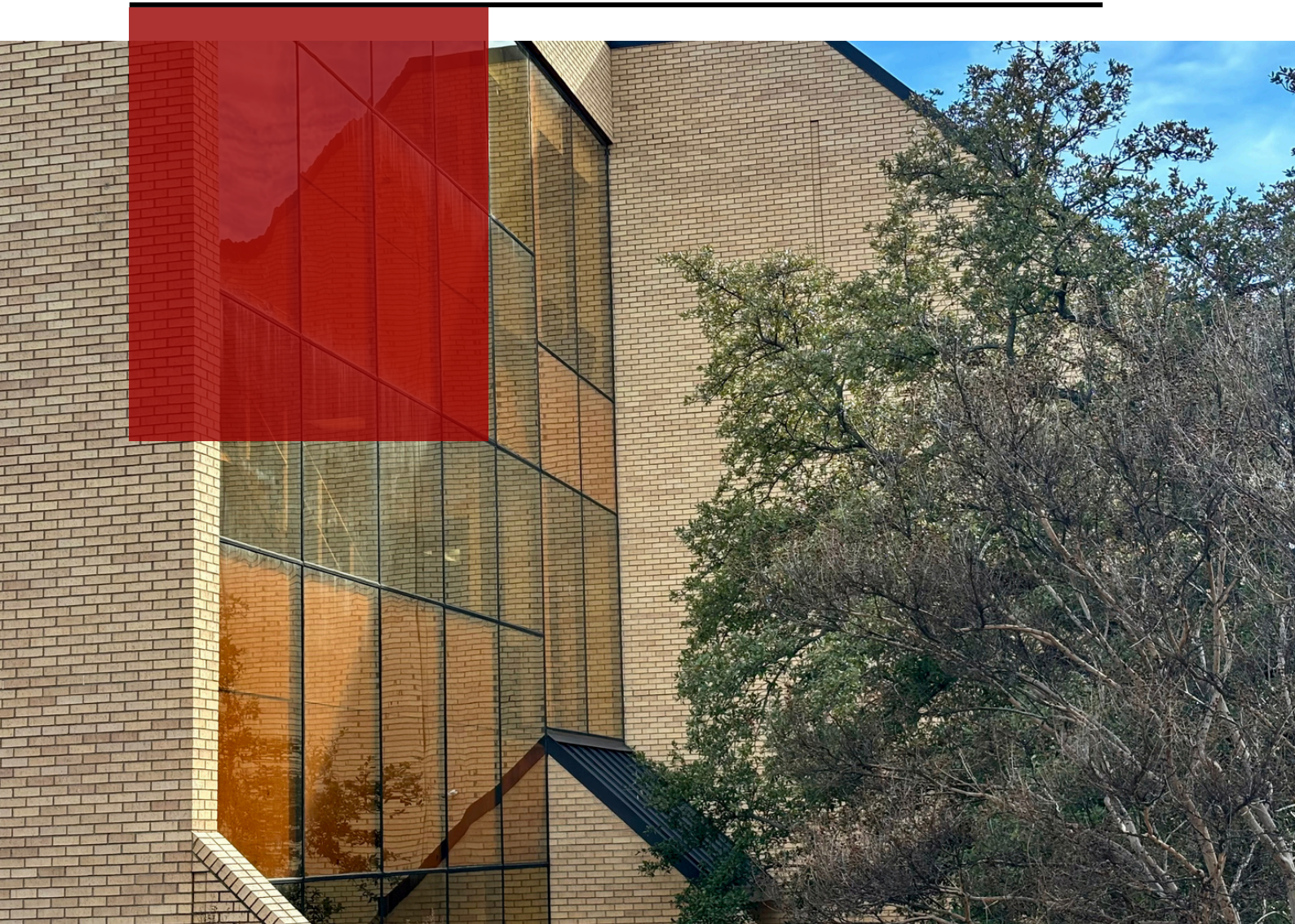
III. Possession of Drug Paraphernalia:

- First Offense: Immediate confiscation of paraphernalia, disciplinary action, and mandatory meeting with the Residence Hall Coordinator and Student Conduct Committee.
- Second Offense: Suspension from campus housing and further disciplinary action, including potential expulsion from the college.
- Subsequent Offenses: Expulsion from campus housing and academic suspension or expulsion from the college.

IX. Failure to Report Substance Violations:

Failure to report knowledge of substance violations may result in disciplinary action, fines, and potential loss of privileges. Students are encouraged to report violations anonymously through designated reporting channels.

Please note that consequences and fines for housing violations at Dallas Christian College are subject to change based on the severity of the offense, previous disciplinary history, and the discretion of college officials.



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