

Dallas Christian College

Remote Learning Student Guidelines

As we begin the fall semester, COVID-19 concerns require that we take measures to ensure the health and safety of our faculty and students. One of those provisions is making remote teaching and learning available to professors and students who are not able to be physically present in the classroom. The College has invested in additional technology to facilitate as positive of an experience as possible.

The following guidelines are provided for students who must attend class remotely. In some cases, due to COVID-19 related circumstances, the professor will be teaching remotely and the guidelines will apply to all students enrolled in that course.

- All students must have a tablet/laptop/desktop computer in good working order and internet access. The minimum requirements and recommendations are posted on the DCC web site. If you do not have what is needed, contact the Vice President for Academic Affairs or Registrar to make the necessary arrangements for access to an approved device.
- Students are expected to attend all classes in person. However, if you need to attend remotely due to COVID-19 related issues, you must inform the professor of each course.
- The standard attendance policy will remain in effect and all classes will meet via Zoom at the regularly scheduled times each week. Remote students are required to have their webcams on with their faces clearly in the frame. The class will **not** be recorded by the professor.
- All students must use the Moodle platform for access to the syllabus, announcements, library resources, submit papers, receive grades, etc.
- It is the student's responsibility to check Crusader mail and Moodle course sites daily (M-F) to keep up with class assignments and announcements.
- Students are expected to have access to the required textbooks for each course.
- Professors will post "virtual office hours" in the syllabus when they will be available for general questions or contact with students.
- Students on academic probation will be required to meet weekly in a regularly scheduled 'Building Academic Success' Zoom class. Additional meeting times may be arranged with the instructor and are the responsibility of the student.
- All forms of academic dishonesty will be handled under normal policies and procedures with no leniency for inconvenience or adjustment to remote learning.