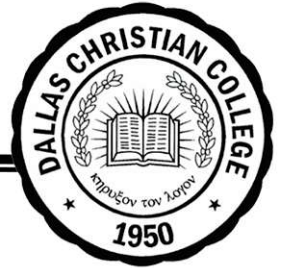


DALLAS CHRISTIAN COLLEGE



Diploma Re-order Form

Name as it is to appear on the diploma: (Please PRINT IN INK clearly.)

Graduation Date: _____

Degree:* _____

Major/Minor: _____

I prefer to: _____ Pick up my diploma OR _____ have my diploma mailed**

If diploma is to be mailed, address:

Student Social Security Number: _____

Student Birth Date: _____

Daytime Phone: _____

Student Signature: _____

Diplomas can be re-ordered for any graduation date; however, it may be a different size and will have the current DCC seal and signatures of the administration and trustee representatives. Re-orders take 4-6 weeks for delivery. Diploma re-order fee of \$40 is due at time of order.

* Degree and graduation date must be verified prior to order.

** DCC is not responsible for any bent or otherwise damaged diplomas once they leave the DCC mailroom. We attempt to ensure safe delivery.

OFFICE USE ONLY	
Degree verified: _____ YES _____ NO	Graduation Date verified: _____ YES _____ NO
Payment: _____ CASH _____ CHECK _____ CREDIT CARD	
Diploma Ordered: _____ YES (Date Ordered: _____) _____ NO	
Diploma Picked up or Mailed: _____ YES (Date Delivered: _____) _____ NO	