



ADMISSIONS & FINANCIAL INFORMATION

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ADMISSIONS

Dallas Christian College (DCC) seeks students looking for a college educational experience that will prepare them for a career, that will enable them to make a difference by serving others, and that will equip them to be influencers for God's Kingdom. The college mission statement is the foundation: DCC educates and mentors students to be people of influence, engaging in their calling to the work of Christ in the Church and in the world. To accomplish that mission, DCC teaches all classes from a Christian worldview and mentors students through relationships and experiences that promote the growth of each student beyond just academics.

Prospective students who wish to apply are encouraged to do so online at www.dallas.edu/admissions. Contact the Office of Admissions at admissions@dallas.edu (or call 214-453-8195) for more information about the application process, to schedule a time to meet with a faculty representative from the major of interest, and to tour the campus. Prospective students are encouraged to visit the campus any day, but especially on Thursdays during chapel and will be provided lunch following the chapel service.

DCC does not discriminate on the basis of race, color, gender, age, national origin, disability, socio-economic background, or veteran status in educational policies, admission policies, scholarship and loan programs, or in other school-administered programs.

TRADITIONAL AND *FLEX*Campus® ADMISSIONS

The Office of Admissions holistically evaluates each application for admission. Applicants who do not meet some of the admissions criteria are encouraged to continue with the admissions process. Adult students are encouraged to apply to *FLEX*Campus®. Please contact an admissions representative if there are any questions about the admissions process or eligibility for admissions.

Traditional Program—Freshman Application Requirements

Applicants to the traditional undergraduate programs must have graduated from an accredited secondary institution or satisfactorily completed the General Education Development (GED) examination. Students educated at home are encouraged to apply and are subject to the same requirements.

A complete application consists of the following items:

- A fully completed DCC Application for Admissions
- A non-refundable \$30 application fee
- An official high school transcript with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo
- Official scores of either the ACT or SAT (waived for applicants age 21 and over)
- AP, IB, or dual credit college transcript (if applicable)
- A 250-500 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Talk about how you plan on seeing your faith growing while being a student at DCC.
- A completed Spiritual Reference form

Traditional Program—Freshman Admissions Criteria

Once an applicant submits all final official high school transcripts reflecting graduation status, the applicant is eligible for unconditional acceptance. Applicants who submit official high

school transcripts prior to graduation may be eligible for conditional acceptance. After graduation a final official high school transcript must be submitted.

Traditional freshman admissions criteria includes the following specifications:

- 2.5 or higher overall high school grade point average on a 4.0 scale
- SAT or ACT . Minimum SAT Combined Critical Reading and Math Scores of 900, if taken before May, 2016, 980 if taken after this date, or minimum ACT Composite Score of 19

Traditional Program—Transfer Application Requirements

Applicants to DCC who qualify as transfer students have been out of high school at least one full semester and have earned a minimum of 12 semester hours of transferable college credit.

A complete application consists of the following items:

- A fully completed DCC Application for Admissions
- A non-refundable \$30 application fee
- Official college transcript(s) from each institution attended or enrolled, with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo
- DD 214 and Military transcript (if applicable)
- A 250-500 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Talk about how you plan on seeing your faith growing while being a student at DCC.
- A completed Spiritual Reference form

Traditional Program—Transfer Admissions Criteria

Admissions criteria for transfer students include a minimum of 12 hours of transferable credit. As a result, transcripts of grades and credits from all previous colleges and universities, including military transcripts must be sent to the Office of Admissions. It is highly recommended that transcripts be sent as early as possible for evaluation and classification to ensure entrance into the desired courses.

Transfer student admissions criteria includes the following specifications:

- 12 or more transferable hours of previous college coursework with a cumulative GPA of 2.25 or higher
- Student must be in good financial and social standing with each college or university previously and/or currently attending

Applicants with less than 12 transferable hours or with a cumulative GPA below the required minimum of 2.5 must observe the Freshman Admissions Requirements.

FLEXCampus®—Application Requirements

Adult students who prefer a non-traditional format program are encouraged to apply to FLEXCampus®.

A complete application consists of the following items:

- A fully completed DCC Application for Admissions
- A non-refundable \$30 application fee

- A 250-500 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Tell us why you believe *FLEX*Campus® fits your current life situation.
- Official college transcript(s) from each institution attended or enrolled, with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo
- If no previous college coursework, an official high school transcript with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo or GED
- DD 214 and Military transcript (if applicable)
- One letter of recommendation from a church pastor or leader

***FLEX*Campus®—Admissions Criteria**

Dallas Christian College recognizes the benefits of multiple course delivery options. *FLEX*Campus® offers courses in the evening and online formats to benefit the adult learner.

The following criteria have been established for applicants to *FLEX*Campus®:

- Applicant must have graduated from an accredited secondary institution or satisfactorily completed the General Education Development (GED) examination
- The admissions committee considers all previous college coursework. The student must have 12 or more transferable and a cumulative GPA of 2.25 or higher.
- Student must be in good financial standing with each college or university previously and/or currently attending
- An admissions essay that satisfactorily addresses points A and B
- Reference indicating the student has the academic ability, character, motivation, and maturity to succeed at DCC

DEGREE COMPLETION (TRADITIONAL AND *FLEX*Campus®) ADMISSIONS

The Office of Admissions holistically evaluates each application for admission. Applicants who do not meet some of the admissions criteria are encouraged to continue with the admissions process. Please contact an admissions representative if there are any questions about the admissions process or eligibility for admissions.

Admissions Criteria

Adult students who meet the following criteria are encouraged to apply for the Degree Completion Program:

- Must be 21 years of age or older,
- Must have earned a minimum of 45 semester hours of transferable college credit (30 hours since graduating high school),
- A cumulative GPA of 2.25 or higher on all college work.
- Student must be in good financial standing with each college or university previously and/or currently attending, and
- Must meet all other criteria for admissions as a transfer student.

Application Requirements

A complete application consists of the following items:

- A fully completed DCC Application for Admissions
- A non-refundable \$30 application fee
- A 250-500 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Tell us why you believe *FLEX*Campus® fits your current life situation.
- Official college transcript(s) from each institution attended or enrolled, with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo
- DD 214 and Military transcript (if applicable)
- One letter of recommendation from a church pastor or leader

Admissions Standards

The following standards are considered for applicants to DCC's Degree Completion Program:

- Applicant must have graduated from an accredited secondary institution or satisfactorily completed the General Education Development (GED) examination,
- The admissions committee considers all previous college coursework,
- Student must be in good financial standing with each college or university previously and/or currently attending,
- The admissions essay must satisfactorily address points A and B, and
- A reference must indicate the student has the academic ability, character, motivation, and maturity to succeed at DCC.

For more information, contact Dallas Christian College's Office of Admissions at admissions@dallas.edu.

ALTERNATIVE (TEACHER) CERTIFICATION PROGRAM ADMISSIONS

Alternative Certification and post-baccalaureate applicants must meet the requirements for both the E.L. and Sue Derr Teacher Education program and DCC admissions.

DCC Admissions Application Requirements

A complete application consists of the following items:

- A fully completed DCC Application for Admissions
- A non-refundable \$30 application fee
- A 250-500 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Tell us why you believe DCC's teacher education program can help you achieve them.
- Official college transcript(s) from each institution attended or enrolled, with a stamp and administrator's signature, which must arrive in a sealed envelope bearing the school's logo
- DD 214 and Military transcript (if applicable)

E.L. and Sue Derr Teacher Education Application Requirements

A complete education program applications consists of the following items:

- Completed DCC Teacher/ACP application
- Statement of Teaching Philosophy (typed, 12-point font, double-spaced)
- Bachelor's degree or above from an accredited college or university approved by the U.S. Department of Education (including official transcripts from all colleges and university attended)
- Completed Program Sheet for advisement
- Three completed candidate evaluations
- Scheduled admission interviews

Admissions Standards

The following standards are considered for applicants to DCC's Alternative Certification Program:

- Applicant must have graduated with a bachelor's degree from an accredited college or university,
 - The admissions committee considers all previous college coursework,
 - Student must be in good financial standing with each college or university previously and/or currently attending,
 - The admissions essay must satisfactorily address points A and B,
 - Minimum cumulative GPA of 2.75 on a 4.0 scale,
 - Minimum grade of B+(3.0) or better in ENGL-1310 Composition I, ENGL-1320 Composition II, and SPCH-2310 Speech,
 - Evaluations indicating the student has the academic ability, character, motivation, and maturity to succeed in DCC's Alternative Certification Program, and
 - Pre-Admittance Content Test (PACT).*
- *Must be taken and passed prior to student teaching/internship.*

For more information, contact Dallas Christian College's Office of Admissions at admissions@dallas.edu.

APPEAL FOR ADMISSION

Applicants who do not meet the admissions criteria are encouraged to continue with the application process. At the applicant's request, application credentials that do not meet the criteria for admission will be considered by the DCC Community Admissions Committee. Additional information may be required for the appeal process.

CONDITIONAL ACCEPTANCE

Conditional acceptance to Dallas Christian College is granted to all qualifying high school students based on unofficial transcripts until the successful completion of high school. Official transcripts are required in order for the student to move to unconditional acceptance.

ACCEPTANCE ON ACADEMIC PROBATION

Students accepted on academic probation will be required to participate in academic mentoring. Traditional students on academic probation will be limited to 13 credit hours per semester. *FLEX*Campus®, Quest, and Online students on academic probation are limited to taking one class at a time. Students on academic probation must receive permission from the Academic Office to participate in extra-curricular activities such as intercollegiate sports practice, leadership roles with ministry teams, and other travel representing the College. Kingdom Week travel is allowed. Additional information may be requested of applicants who are candidates for probationary admission (such as recommendation letters, appeal letter, etc.).

At the end of the first semester, students must attain a minimum semester GPA of 2.0. Students who entered DCC on academic probation and fail to attain the minimum required GPA after their first semester will be placed on Academic Suspension. For a discussion of Academic Suspension see the Academic section of the catalog.

RETURNING STUDENTS (TRADITIONAL AND *FLEX*Campus®)

Returning students who have attended DCC within the previous 12 months must submit the following requirements:

- A fully completed DCC Update Application
- Official transcripts from all institutions attended since leaving DCC

Returning students who have not attended DCC within the last 12 months must submit the following requirements:

- A fully completed DCC Updated Application for Admissions
- Official transcripts from all institutions attended since leaving DCC
- A 250 word essay that addresses two items:
 - A) Describe your academic and spiritual goals and how you believe DCC can help you achieve them.
 - B) Talk about how you plan on seeing your faith growing while being a student at DCC.
- One letter of recommendation
Recommendation must come from a church pastor or leader, an employer, or previous educator.

Returning students who have not attended DCC within the previous five years must follow the admissions process for new students.

NON-DEGREE-SEEKING STUDENTS

Non-degree-seeking students are those who are not seeking a degree at Dallas Christian College or who are not eligible for degree-seeking status. Non-degree-seeking students are not eligible for Financial Aid. These students may be in one of the following categories:

Transient Students: These are students who are not seeking a degree at Dallas Christian College, but wish to take courses for personal enrichment and growth, or who are seeking certification or a degree at another institution. Transient students who earn 24 hours with DCC must declare a major with the Academic Office. In some instances, a student may be required to show academic verification or capability in order to register for certain courses. Transient students must submit the following requirements:

- A fully completed DCC Application for Admissions
- Transcripts from the institutions the applicant is currently attending (if any)

Audit Students: These are students who wish to take a college class for no credit. The student must have the permission of the instructor to audit the course, pay the audit fee for the course, and purchase the required textbooks.

INTERNATIONAL STUDENTS

International students should begin the application process **no later than 90 days prior to the beginning of the semester**. International students who have questions regarding the

application process should contact the Associate Director of Admissions via telephone (972) 241-3371 or e-mail admissions@dallas.edu. The following documents will be needed in order to complete an international student application packet:

- International Application Form (including Application Essay)
- Application Fee of \$30.00 (U.S. currency)
- Official Education/School Records, including:
 - A. Official transcripts of all educational credits received above the eighth grade level
All transcripts that are not in English or that do not correspond with U.S. standard educational credit system will need to be translated and evaluated by a previously approved agency. Translation and evaluation is the student's responsibility. Please contact the Admissions Office for a list of acceptable translation and evaluation services. Translation and evaluation must be completed prior to acceptance to DCC.
 - B. ACT or SAT score if fewer than 12 hours of college-level credit is being transferred. (To register for the ACT examination, please visit www.act.org. For SAT information, please visit <http://sat.collegeboard.org/home>.)
 - C. Scores from the Test of English as a Foreign Language (TOEFL)
Minimum internet-based score of 80 (minimum of 17 for each section)
Minimum computer-based score of 213
Minimum paper-based score of 550
Please be advised that scores more than 2 years old will not be accepted. For TOEFL information, please visit <http://www.ets.org/toefl>.
- Recommendation Letters, indicating the student has the academic ability, character, motivation, and maturity to succeed at DCC, including:
 - A. One recommendation letter from a church, Christian agency, or missionary*
 - B. One recommendation letter from a teacher or employer*

** All Recommendation Forms or letters must be in English.*
- Financial Arrangement Agreement Form
- An Affidavit of Support from all financial supporters
- A recent picture of the prospective student
- A Principle Designated School Official/Designated School Official (PDSO/DSO) Release Form from the U.S. institution which you are transferring (if applicable)
- DCC Residence Hall Application with the \$150 Housing Deposit (which is non-refundable after July 1 for the fall semester or December 1 for the spring semester)
- DCC Scholarship Application

An I-20 form will be completed and issued to the student for his/her admission into the U.S. only after the student has been fully accepted to the institution. In addition, the student must have paid a \$2,000 deposit toward his/her balance. Should the prospective student's plans to attend Dallas Christian College change, or if he/she is denied an F-1 Visa, then this deposit will be fully refunded upon the prospective student's written request. All tuition and fees must be paid in full at the beginning of each semester. **All forms and admissions requirements must be completed 60 days prior to the beginning of the semester.** Applicants must abide by the regulations of the Immigration and Naturalization Service, in every respect, or be subject to dismissal from Dallas Christian College.

FINANCIAL AID

Dallas Christian College recognizes that many who wish to attend college do not have the financial resources available to pay the cost of higher education. DCC operates an Office of Financial Aid to assist students seeking a degree or certificate by making their educational goals possible financially. The primary purpose of financial aid is to assist students who, without such

aid, would be unable to attend college. The financial aid office administers various types of financial aid programs including grants, loans, scholarships, and part-time employment.

The primary use of financial aid is to assist students who, without such aid, would be unable to attend DCC. Financial aid may include scholarships, grants, participation awards, loans, and part-time employment, any of which may be awarded singly or in various combinations but the total of which does not exceed the cost of education.

No person shall be excluded from participation in, denied the benefits of, subject to discrimination under any federal aid program administered by DCC on any basis prohibited by applicable law.

Most financial aid is awarded on the basis of need. In addition, most financial aid programs require annual applications. The Office of Financial Aid will make every effort to assist students in meeting his/her need utilizing all available resources. Each student has certain rights and responsibilities in the financial aid application process. Therefore, it is important to read all information carefully to ensure compliance with regulations governing receipt and maintenance of financial aid funds. Failure to comply with the regulations may result in loss of funding and/or eligibility.

All new and continuing students must establish financial need annually in order to receive financial aid. Requests for information and awards should be directed as follows:

Financial Aid Office
Dallas Christian College
2700 Christian Parkway
Dallas, TX 75234-7299

(972) 241-3371, Ext. 143
fa@dallas.edu

FEDERAL PROGRAMS

To qualify for any of the federal programs, the student must demonstrate financial need by completing the Free Application for Federal Student Aid (FAFSA). The student must be accepted to DCC and enrolled as a regular student in an eligible degree or diploma program. The student is also expected to make satisfactory academic progress toward completion of the program of study and to comply with other requirements of the federal program. The amount of aid cannot exceed the cost of education. DCC participates in the programs listed below.

Federal Pell Grant. Pell eligibility is determined by the completion of the Free Application for Federal Student Aid (FAFSA). Pell Grants are awarded to undergraduates students who have not earned a bachelor's or professional degree. For many students, Pell Grants provide a foundation of financial aid to which other aid may be added. Eligibility requirements include enrollment for at least one credit hour during an eligible enrollment period. For the 2017-2018 school year, the maximum Pell Grant award is \$5,920. This award is based on full-time enrollment and split between two terms (typically the fall and spring term). Pell awards are based on enrollment level as defined by the institution.

Lifetime Pell Eligibility. As part of the Consolidation Appropriations Act of 2012 that was signed by President Obama, the new limits sets the maximum number of semesters a student can receive Pell Grant over their lifetime. Students have a limit of up to 12 semesters or equivalent to 600% of Pell Grant eligibility. Once the maximum has been reached, students can no longer receive a Pell Grant from any institution.

The new provision applies to all students and takes into consideration all the Pell Grant funds previously received. Because of this, some of the students who would have been eligible for Pell Grant funds may no longer qualify for those funds. Some students who are close to their eligibility limit may be eligible for less Pell Grant funding than they would have been previously.

The Pell Grant Lifetime Eligibility Used (LEU) is calculated by adding together each of the annual percentages of a student's scheduled award that was actually disbursed to the student. For example, a student whose 2013-2014 Federal Pell Grant scheduled award was \$5,550, but who received \$2,775 because she/he was only enrolled for one semester, will have used 50% of that award year's scheduled award. If that same student enrolled three-quarter time for the 2013-2014 Award Year and received 75% of his/her scheduled award, her total LEU would be 125% (50% + 75%), provided no other Pell Grant funds were received outside of those two award periods. Visit www.nslsds.ed.gov for more information.

Federal Supplemental Education Opportunity Grant (SEOG). The Federal SEOG program is for undergraduates with exceptional financial need. These are the students with the lowest Expected Family Contributions (EFC) as calculated from the information students provide on the FAFSA. Federal regulations give priority to students who are receiving federal Pell Grant and whose EFC is 0. Maximum awards are \$250 a year for eligible students. Eligibility requirements include enrollment for at least 3 credit hours.

Federal Work-Study (FWS). The FWS Program provides part-time employment to students attending institutions of higher education who need the earnings to help meet the costs of postsecondary education and encourages students receiving FWS assistance to participate in community service activities.

FWS Award Amount. A Federal Work-Study award is determined by a student's financial need (must have a minimum of \$2000 unmet need), based on his or her financial aid budget, and FAFSA information. Financial Need is defined as the difference between the total cost of education and the amount of money the student and family can contribute toward these cost, known as the Expected Family Contribution (EFC) and other current financial aid awards.

FWS Job Placement. Federal Work-study jobs may be on or off campus. Most of Dallas Christian College FWS jobs are on campus. Off campus FWS jobs with federal, state or local public agencies, or non-profit organizations must be in the public interest. Off-campus FWS jobs with private, for-profit organizations must be academically relevant to the maximum extent possible.

FWS Timesheets. Student workers and supervisors must keep track of actual hours worked on a daily basis. This is to ensure that when timesheets are completed it will reflect the true data. Timesheets are completed online and must be filled out completely and approved by the supervisor before they can be processed.

Falsification of timesheets will result in immediate student termination without grounds for appeal.

FWS Pay Rate/Hours. For the 2017-2018 school year, the pay rate is a minimum of \$7.25 per hour up to a maximum of 20 hours per week.

Students may earn up to their awarded amount or up to the departmental allocated amount. Since total earnings are based upon a school-wide Federal allocation, students should be aware the amount they are allowed to earn could be less than the amount awarded to them. They will need to work with their employing department to determine the maximum amount they will be able to earn for the award year.

FWS Termination. Student employees must complete a termination form located in the Financial Aid Office if they voluntarily decide to withdraw from the program. If student employees

do not perform their duties satisfactorily and are terminated, supervisors are required to notify the Financial Aid Office in writing. FWS employees who are terminated are responsible for writing an appeal letter to the Financial Aid Office before applying for another position in the same semester. The Director of Financial Aid will evaluate the appeal and contact them in writing regarding probation or suspension of any future Federal Work Study awards. This process must be completed before moving into any new position.

FWS Criminal Background Check. Under the authority of the Texas Education Code and the Fair Credit Reporting Act, DCC shall require a criminal history check on its employees, applicants for employment, authorized volunteers, and employees of independent contractors that do business with DCC if the employment or relationship will require the individual to be classified as having regular contact with minor children, handling currency, access to debit/credit card information, or if the employees position allows access to security sensitive information.

DCC will not employ a person or contact with an independent contractor who has been convicted of any felony or misdemeanor involving any type of sexual offense of a minor, theft, burglary, or robbery as defined in the Texas Penal Code, as amended, unless the misdemeanor is minor in nature and the individual has a background that is otherwise clear of criminal convictions. A conviction includes adjudication.

FWS Eligibility Requirements.

- “ Student must have a completed Financial Aid file.
- “ Student must meet the Satisfactory Academic Progress as set by DCC
- “ Student must be enrolled and certified in at least 6 hours (half time) for fall and spring
- “ Student must be a U.S. citizen or eligible U.S. non-citizen
- “ Student must not have any prior institutional balance or blocks

Federal Direct Loans (subsidized or unsubsidized). Federal Stafford loans to students are either subsidized or unsubsidized. A subsidized loan is awarded on the basis of financial need. The borrower is not charged any interest before beginning repayment or during authorized periods of deferment. The federal government subsidizes the interest during these periods.

An unsubsidized loan is not awarded on the basis of need. The borrower is charged interest from the time the loan is disbursed until it is paid in full. If the borrower allows interest to accumulate, it will be capitalized, that is, the interest will be added to the principal amount of the loan and additional interest will be based upon the higher amount. The borrower can receive a subsidized loan and an unsubsidized loan for the same enrollment period. A student must be enrolled in at least six credit hours per term to be eligible to borrow from the Stafford Loan Program.

Loan Entrance/Exit Counseling. Federal regulations require that every first-time borrower successfully complete loan entrance counseling before he or she can receive the first loan disbursement of a federal direct loan. As part of an overall plan to help students avoid delinquency and default, DCC requires loan entrance counseling for all federal loan student borrowers in the year in which the student applies for a loan.

- **Loan Entrance Counseling/ Master Promissory Note**
 - Students will complete Entrance counseling and a signed master promissory note online at www.studentloans.gov using the FSA user ID and password.
 - Loan funds will not be disbursed to students until after they have completed both the entrance counseling and master promissory note. This information is verified through the www.studentloans.gov website as well.
- **Exit Counseling Procedures**
 - Students who are not returning to DCC or are graduating must complete loan exit counseling.

- Borrowers are contacted through email to complete loan exit counseling session during the last semester before transferring or graduating. Students complete the loan exit counseling online at the U.S. Department of Education's National Student Loan Data System (NSLDS) website at www.studentloans.gov.
- A copy of the email notification is placed in the student file for documentation that contact has been made alerting student of the required exit counseling.
- Federal regulations require the college to ensure that each borrower has been provided information about repayment benefits and obligations.

Students planning to become teachers may be interested in the Stafford Loan cancellation benefits for teachers. Borrowers may be able to cancel a portion of their Stafford Loans if they are teaching in a low-income school. To qualify, the borrower must work as a full-time teacher for five consecutive years in an elementary or secondary school that has been designated as a low-income school. The U.S. Department of Education each year designates low income elementary and secondary schools, and a list of these schools, by year, is posted on the department's website. A full list of qualifying conditions and other information concerning repayment of loans may be found at the federal Student Aid website at <http://www.studentaid.ed.gov>.

Loan Interest Rates for Federal Student Loans		
<i>The interest rate varies depending on the loan type and (for most types of federal student loans) the first disbursement date of the loan. The following are interest rates for Direct Loans first disbursed on or after July 1, 2017.</i>		
Loan Type	Borrower Type	Loans first disbursed on or after 7/1/2017 and before 7/1/2018
Direct Subsidized Loans	Undergraduate	4.45%
Direct Unsubsidized Loans	Undergraduate	4.45%
Direct Unsubsidized Loans	Graduate or Professional	6.00%
Direct PLUS Loans	Parents and Graduate or Professional Students	7.00%

Notes:

- All interest rates shown in the chart above are fixed rates for the life of the loan.
- The interest rates for federal student loans are determined by federal law. If there are future changes to federal law that affect federal student loan interest rates, the college will notify students of those changes.
- View the interest rates on federal student loans first disbursed before July 1, 2017 in the previous year's publication of the DCC Catalog.

Annual and Aggregate Limits for Subsidized and Unsubsidized Loans		
Year	Dependent Students (except students whose parents are unable to obtain PLUS Loans)	Independent Students (and dependent undergraduate students whose parents are unable to obtain PLUS Loans)
First-Year Undergraduate Annual Loan Limit	\$5,500- No more than \$3,500 of this amount may be in subsidized loans.	\$9,500- No more than \$3,500 of this amount may be in subsidized loans.
Second-Year Undergraduate Annual Loan Limit	\$6,500- No more than \$4,500 of this amount may be in subsidized loans.	\$10,500- No more than \$4,500 of this amount may be in subsidized loans.
Third-Year and Beyond Undergraduate Annual Loan Limit	\$7,500- No more than \$5,500 of this amount may be in subsidized loans.	\$12,500- No more than \$5,500 of this amount may be in subsidized loans.
Graduate or Professional Students Annual Loan Limit	Not Applicable (all graduate and professional students are considered independent)	\$20,500 (unsubsidized only)
Subsidized and Unsubsidized Aggregate Loan Limit	\$31,000- No more than \$23,000 of this amount may be in subsidized loans.	\$57,500 for undergraduates- No more than \$23,000 of this amount may be in subsidized loans. \$138,500 for graduate or professional students- No more than \$65,500 of this amount may be in subsidized loans. The graduate aggregate limit includes all federal loans received for undergraduate study.

Notes:

- The aggregate loan limits include any Subsidized Federal Stafford Loans or Unsubsidized Federal Stafford Loans you may have previously received under the **Federal Family Education Loan (FFEL) Program**. As a result of legislation that took effect July 1, 2010, no further loans are being made under the **FFEL Program**.
- Effective for periods of enrollment beginning on or after July 1, 2012, graduate and professional students are no longer eligible to receive Direct Subsidized Loans. The \$65,500 subsidized aggregate loan limit for graduate or professional students includes subsidized loans that a graduate or professional student may have received for periods of enrollment that began before July 1, 2012, or for prior undergraduate study.
- If the total loan amount you receive over the course of your education reaches the aggregate loan limit, you are not eligible to receive additional loans. However, if you repay some of your loans to bring your outstanding loan debt below the aggregate loan limit, you could then borrow again, up to the amount of your remaining eligibility under the aggregate loan limit.

SCHOLARSHIPS

GENERAL REQUIREMENTS

In order to be considered for a scholarship, candidates must submit a completed scholarship application, along with the Free Application for Federal Student Aid (FAFSA). Once these items, along with a completed application for admission, have been received by DCC, a scholarship award will be determined.

All Dallas Christian College academic scholarships, grants, and participation awards are for **tuition only**. Excess funding may not be carried over to the next academic year. Grants and participation awards may be added to academic scholarships as long as they do not exceed tuition costs for each semester.

DEVELOPING CHRISTIAN INFLUENCE SCHOLARSHIP

The Developing Christian Influence Scholarship (DCIS) is awarded to students who have demonstrated a commitment to their Christian faith through service in their schools, churches, and communities.

To be considered for DCIS, prospective students must have completed the admissions process. Although the scholarship does not require any additional information, applicants may submit any of the following for evidence of church involvement, community service, and academic ability:

- Completed DCC General Scholarship Application.
- An essay summarizing the applicant's ministry experience and goals. (Try to be as specific as possible, avoiding generalizations).
- A letter of recommendation from a church official (full or part-time persons serving in a ministry capacity who can attest to the applicant's commitment to Christ).
- Video essay (Please no more than 5 minutes)
- Résumé or Curriculum Vitae
- Copy of sermon or speech
- Contact an admission counselor to request other options

Applicants who choose to reside on campus will receive priority. Recipients must maintain a 2.5 GPA. Please see [Requirements to Maintain Scholarships](#) below for more information.

DCC ACADEMIC SCHOLARSHIPS

PRESIDENT'S SCHOLARSHIP

The President's Scholarship is available to first-time, full-time freshmen in the amount of \$6,000 per year for up to four years and is based on the following:

- Grade-point average (minimum of 3.75 on a 4.0 scale)
- College entrance scores (minimum ACT 26 or SAT 1240 combined math and reading only)
- Personal references from the admissions application
- Essay from Dallas Christian College Financial Aid/Scholarship Application

Students who receive the President's Scholarship are not eligible to additional academic scholarships. Recipients must maintain a 3.5 cumulative GPA and remain in good standing with the College. A limited number of President's Scholarships are available each year. Please see [Requirements to Maintain Scholarships](#) below for more information.

GPA-BASED ACADEMIC SCHOLARSHIP

The DCC Academic Scholarship is awarded to incoming freshmen students that attend Dallas Christian College. Individual scholarship award amounts are based on the student's high school grade point average. Students may be eligible for one of the following four scholarship amounts (GPA based on 4.0 scale):

- **3.8 – 4.0 GPA On campus: \$5,500 Off campus: \$4,000**
- **3.5 – 3.79 GPA On campus: \$4,500 Off campus: \$3,000**
- **3.0 – 3.49 GPA On campus: \$3,000 Off campus: \$2,000**
- **2.5 – 2.99 GPA On campus: \$2,000 Off Campus: \$1,000**

A limited number of GPA-Based Academic Scholarships are available each year. Recipients must maintain a 2.5 cumulative GPA and remain in good standing with the College. Please see [Requirements to Maintain Scholarships+below](#) for more information.

TRANSFER ACADEMIC SCHOLARSHIP

Transfer Scholarship applicants must have a minimum of 24 transferable college credits and have been out of High School for a minimum period of two semesters (one academic year). Students who transfer to Dallas Christian College may be eligible for one of the following four scholarships awarded over two consecutive semesters (GPA based on 4.0 scale):

- **Transfer Honors Scholarship**
3.8 – 4.0 GPA On campus: \$4,500 Off campus: \$3,500
- **Transfer Scholarship**
3.5 – 3.79 GPA On campus: \$3,500 Off campus: \$2,500
- **Transfer Scholarship**
3.0 – 3.49 GPA On campus: \$2,500 Off campus: \$2,000
- **Transfer Scholarship**
2.5 – 2.99 GPA On campus: \$1,500 Off Campus: \$1,000

A limited number of Transfer Honors Scholarships are available each year. Recipients must maintain a 2.5 cumulative GPA and remain in good standing with the College. Please see [Requirements to Maintain Scholarships+below](#) for more information.

INTERNATIONAL STUDENT SCHOLARSHIP

The Dallas Christian College International scholarship is available to all students that are ineligible for Title IV financial aid based on citizenship or residency. Students that reside off-campus will be awarded a 25 percent tuition scholarship. Eligible on-campus students will be awarded a 50 percent tuition scholarship. Total institutional scholarships awarded to international students cannot exceed the designated tuition scholarship award amount.

REQUIREMENTS TO MAINTAIN SCHOLARSHIPS

Each scholarship recipient will be evaluated following the spring semester of each academic year for renewal for the next academic year. All DCC scholarships recipients must observe the following requirements:

- Enroll in a minimum of 12 hours each semester
- Must be enrolled consecutive semesters, making normal progress towards degree certification.

- Maintain the grade point average as specified by the scholarship
- Receive a passing grade in Developing Christian Influence each semester
- Complete the DCC 101/201 course with a passing grade
- Maintain Christian lifestyle, complying with the DCC Student Handbook
- Complete the FAFSA before May 1st of each year if on payment plan
- Student should continue to reside in the College's residence halls. Priority is given to applicants who will be living on campus.

Students who change in residence status (student moves off or on campus after first semester is complete) will lose their current scholarship and must submit a new scholarship application. Institutional scholarships cannot be applied toward any repeat courses regardless of course grade or status.

ADDITIONAL SCHOLARSHIPS

Bible Bowl Scholarship. Students who qualify for any of the following Bible Bowl categories will be eligible for scholarships. Copies of Bible Bowl certificates must be presented to the Financial Aid Office to receive this award. Students who receive multiple Bible Bowl awards may only apply for one scholarship per year.

National Level: For students on any of the top five teams nationally or scoring among the top ten on the national Individual Achievement Test, awards range from \$8,000 to \$16,000 over four years, \$2,000 to \$4,000 per year for four years. This award is also based on high-school GPA and the general scholarship requirements of Dallas Christian College. A minimum of \$8,000 over four years is awarded, based on all of the criteria.

Regional Level: For students who are All-Stars or who take first place on a regional Individual Achievement Test, this is an award of \$6,000 over four years, \$1,500 per year for four years.

Local Level: For students who have the highest cumulative score for the year on their local Individual Achievement Tests, this is an award of \$4,000 over four years, \$1,000 per year for four years.

Camp Teams Scholarship. Camp Team scholarships are awarded at various times throughout the summer at Christian summer camps that our Camp Teams attend. This scholarship award is non-renewable.

Church Matching. Dallas Christian College will match up to \$750 per year for any scholarship that a student receives from a church that is applied directly to their student bill.

Bible Bowl Participation. Students who have participated in at least three years of Bible Bowl will receive \$1,000 a year for four years. Certificates must be presented to the Financial Aid Office for verification. Maximum award is \$1,000 per academic year per award.

Minister/Missionary Dependent. Students who are dependent children of a vocational minister or missionary will receive \$1,500 a year for four years. Applicants are required to provide proof of minister or missionary employment on church or agency stationery signed by an elder or administrator of the church or agency to the Financial Aid Office for verification each year.

SALTeens. Students will receive \$1,500 a year for each year they have attended SALTeens. Certificates must be presented to the Financial Aid Office for verification. Maximum award is \$1,500 per academic year per award.

Young Leaders Recognition Scholarship (YLRS). This scholarship is awarded to students recommended by their Youth minister to attend Dallas Christian College. Youth ministers are allowed to recommend two students per year.

HONOR SCHOLARSHIPS*

Brintnall Scholarship. Awarded to a student who demonstrates Christian character and leadership consistent with the Dallas Christian College mission. Student must be at least a rising sophomore who has completed one full semester at DCC. Student must possess and maintain a 2.5 cumulative GPA.

Chapel Hills Christian Church Scholarship. The Chapel Hills Christian Church Scholarship is awarded in the spring semester for the upcoming school year to a student who has completed at least 12 semester hours with a 2.5 GPA. The award is for one year, one half applied each semester. The student must complete the fall semester having taken at least 12 semester hours with a 2.5 semester GPA to receive the scholarship for the spring semester. Any funds not used will be retained in the scholarship fund to be awarded at a later time.

Christian Ministry Scholarship. This scholarship was established in the spirit of II Timothy 4:2, "Preach the Word; be prepared in season and out of season; correct, rebuke, and encourage with great patience and careful instruction." It is awarded to a full-time male student who is at least a rising junior who has completed one full semester at DCC. He must have expressed a career goal of full-time Christian ministry (preaching, youth and family, or intercultural studies), and must possess and maintain a cumulative GPA of 2.0 or higher.

Marilyn Foggin Scholarship. In memory of Marilyn Foggin. Recipient must have a 2.5 GPA, be a female, have attended Dallas Christian College at least one year, be planning to enter vocational Christian service, and show Christian leadership.

Kory Ford Memorial Scholarship. Students must apply for this scholarship specifically including a 500-word essay on the topic, "How can my life be an influence like that of Mordecai or Esther." Student must be in good standing and have a GPA of 2.5 or better.

William O. Gaslin Scholarship. This scholarship is awarded to a full-time male student seeking a degree in preaching ministry. Student must be an active member of an Independent Christian Church or Church of Christ. Student must be at least a rising Junior and must have completed one full semester at Dallas Christian College. Student must possess and maintain a minimum cumulative GPA of 2.5.

Henry Halff Scholarship. For a male or female sophomore majoring in cross-cultural missions. The student must maintain a 2.5 GPA. This scholarship was established by Central Christian Church, Richardson, Texas, in memory of Henry Halff.

Les Hoyt Scholarship. Presented to a student who will be at least a sophomore and who demonstrates Christian leadership in the school, church, and community. A minimum GPA of 2.5 is required. This scholarship is designated in memory of Les Hoyt by Evie Rubeck.

Dennis James Morgan Scholarship. For male students entering a vocational Christian ministry, this scholarship is based on need. The student must maintain a 2.5 GPA. In memory of their son, Mr. and Mrs. William J. Morgan have designated this scholarship for a male student who displays potential for success in Christian ministry.

Daniel L. Pinney Scholarship. For students planning to enter the mission field or full-time Christian ministry, this scholarship is based on financial need. The student must be at least a sophomore and demonstrate Christian leadership. In memory of Daniel L. Pinney, beloved husband and father, Mrs. Dawn O'Banion has designated that this scholarship be awarded annually.

Myron and Eleanor Reichardt Memorial Scholarship. For a rising sophomore who has completed a minimum of one full semester at Dallas Christian College. The student must possess and maintain a 2.5 cumulative GPA and be in good social and academic standing.

Edward Schorstein Scholarship. For a student who has a history of mentoring others. Must be at least a rising Sophomore with a Christian character consistent with the Dallas Christian College education purpose. Student must have a cumulative GPA of 2.5 or higher.

Bob and Carol Smith Memorial Scholarship. For a male or female sophomore planning to enter the Christian ministry. Recipients must maintain a 2.5 GPA. Awarded each spring semester to qualified students, this scholarship is in memory of Bob and Carol Smith.

Roy Wheeler Scholarship. For a student who is majoring in pastoral ministry. Must have Christian character consistent with the Dallas Christian College education purpose. Student must have a cumulative GPA of 3.0 or higher and be in good social standing. Priority is given to Texas residents.

Wallace and Marjory Worley Scholarship. This scholarship is awarded to students who demonstrate strong potential in the field of education. The award is for one year, with one half received each semester.

* Honor scholarships are awarded each spring for the following academic year.

FINANCIAL INFORMATION

VETERANS ASSISTANCE

Veterans and veteran dependents may be eligible for educational benefits through the Veterans Administration. Veterans should contact DCC's Veteran Certifying Officer at (972) 241-3371, Ext. 101, for more information or visit the Department of Veteran Affairs website at <http://www.va.gov/>. Students who qualify for VA benefits will be certified based on eligibility determined by VA and enrollment level. Funds will then be disbursed to DCC to be processed and posted to their account ledger for payment of classes. Any overage of VA funds will be credited to the student in the form of a check, within 14 days of posting. Please contact the Bursar's Office for more information.

ON-CAMPUS EMPLOYMENT

DCC offers on-campus employment. However, the number of jobs is limited. In order to be considered for these positions, the student must complete the Free Application for Federal Student Aid (FAFSA), along with a DCC job application. These forms are available through Career Services in the Student Development Office.

OFF-CAMPUS EMPLOYMENT

Job opportunities in the area are plentiful for students who desire to work. Assistance in job availability is obtained through Career Services in the Office of Student Development at DCC. A student must be careful to arrange the job to fit with the college schedule; i.e., academic preparation has priority over work.

FINANCIAL AID POLICIES AND REGULATIONS

The student's family is expected to make a reasonable effort to assist the student with college expenses. Aid should be considered only as a supplement to the family contribution.

Granted financial aid is to be used only for legitimate educational purposes.

Applicants for financial aid must be accepted for admission, be enrolled in an eligible degree program, and be making academic progress in that program. All financial aid applications for institutional assistance and for federal grants, loans, or work study must be completed in a timely manner.

STUDENT CREDIT BALANCES (STIPEND) RELEASE PROCEDURE

- Any aid remaining that produces a credit balance due to the student is processed for release within 14 calendar days by the institution business office.
- Student is contacted via email by the Bursar, of the option to pick up the check from the campus or request it to be mailed to their address on file with the Academic Office.
- Student may elect to have the credit balance held on their student account until the end of the financial aid award year, only if DCC obtains authorization to hold or apply to other charges outside of the normal cost of tuition and fees, room and board, and/or other authorized charges for a program with the school. Student can obtain this authorization form by contacting the Bursar's Office.
- In the event the credit balance is due from the awarding of a Parent Plus Loan (PLUS), DCC will review the PLUS loan application to determine the origin to whom the credit balance can be released. If the application designates the release of excess funds to the student, the student will be issued the check within the 14 calendar day limitation or complete the authorization to hold request. If the application designates the parent, the parent will be issued the check within the 14 calendar day limitation or complete the authorization to hold request.
- Checks that are returned as undelivered will be credited back to the student's account by the Bursar's Office. (Assuming the institution is unable to locate the student for a valid address.) Failure to obtain a valid address will result in the funds being returned to the Title IV program in which the aid was funded by the Bursar's Office.

STUDENT RIGHT TO CANCEL FINANCIAL AID

The student has the right to cancel any Title IV aid awarded within 14 days of receipt. Once this time has elapsed, in the event that a credit disbursement is due to the student, the institution will not hold on their account unless a request to hold excess credit has been submitted.

REFUND POLICIES

A student who withdraws during a semester must notify the Financial Aid Office and the Bursar's Office.

Student eligibility for refund depends on the student recipient's enrollment status, cost of attendance, dates of attendance, and the type of aid received.

Changes in any of these factors, such as dropping courses or withdrawing from the college, could result in the reduction of the student's financial aid package, thereby removing a potential credit balance. A student who withdraws from the College will receive only the remaining credit balance, if any, after costs are calculated and financial aid is restored to the financial aid accounts, including the possible return of Title IV funds.

All scholarships are awarded for direct costs only (unless otherwise specified by the donor). If scholarship money exceeds direct costs (tuition, fees, books, room and board), the excess funds will be refunded to the scholarship funds as follows:

1. Dallas Christian College institutional scholarships
2. Private institutional scholarships
3. Church scholarships
4. Private scholarships

Below is the institutional tuition refund policy (fees are not refundable):

Traditional 16-Week Courses

Before the end of the FIRST week of school	90%
Before the end of the FOURTH week of school	60%
Before the end of the EIGHTH week of school	30%
After EIGHTH week of the semester	NONE

An exception to the above policy would be an approved leave of absence. (Please see Student Leave of Absence Policy in the Academic Regulations section.) No adjustments to tuition charges are granted to those who are involved in disciplinary dismissal.

Seven-Week Courses

Before beginning of the SECOND week	60%
Before beginning of the FOURTH week	30%
After FOURTH week	NONE

Six-Week Courses

Before SECOND class meeting	60%
Before THIRD class meeting	30%
After THIRD class meeting	NONE

A \$115 per class drop fee will be assessed for classes not dropped two weeks prior to the class start date for DCC FLEXCampus®, online, and Quest classes. Classes dropped after the start date will be subject to the refund policy above.

For evening classes that do not meet during the week of registration, the official first week is the week in which the class meets for the first time.

NO REFUNDS will be given after the first class day for special terms such as Maymester, Summer I, and Summer II.

At the discretion of the College, students who leave the residence halls before the end of any semester may receive a reduction on room and board charges. There is NO REFUND on fees.

For veterans under subsidy, the College conforms to the Veterans Administration regulations regarding refunds.

Any military personnel called to active duty during a college semester will have his/her tuition reimbursed for that semester, if they have not completed enough work for their professors to administer a grade for work completed. In addition, lenders will automatically postpone student loan payments, upon notification in writing, during the period of the borrower's active duty service. Letters of active duty status must be provided to the College Administration Offices (Registrar, Bursar's Office, and the Financial Aid Office).

The college reserves the right to prorate charges incurred for room and board usage before active duty activation. Contact the Bursar's Office for further information, if needed.

Students who simultaneously add and drop classes within the first week of a semester without resulting in a change in the total credit hours enrolled are not subject to the above refund policies.

One is not officially withdrawn from the college until withdrawal procedures have been completed through the Academic Office, the Bursar's Office, and the Financial Aid Office, if applicable. All refunds are based on this date. The student is solely responsible for initiating and completing the withdrawal process. Students who do not initiate or complete the withdrawal process and never attend the course will be administratively withdrawn and will be charged a \$285 Administrative Withdrawal fee.

RETURN OF TITLE IV FUNDS

DCC returns unearned funds received from Federal student assistance program accounts or lenders in accordance with the Federal Title IV student assistance regulations, as amended, under 34 CFR, section 688.22(d) of the Reauthorization of the Higher Education Act of 1965, with rules of the Texas Higher Education Coordinating Board (THECB), and with DCC policies.

The student receiving assistance from Federal Title IV programs is required to complete a minimum number of hours for which assistance was received. If the student completely withdraws from school during semester, or quits attending, but fails to officially withdraw, the student may be required to return the unearned part of the funds which were received to help pay educational expenses for the semester. Liability for return of Federal Title IV funds will be determined according to the following guidelines:

1. If the student remains enrolled and attends class beyond the 60% mark of the semester in which aid is received, all federal aid is considered earned and not subject to this policy.
2. If the student completely withdraws from all classes before completing 60% of the semester, a pro-rated portion of the federal aid received must be returned to the federal aid programs equal to the percentage of the semester remaining.
3. If all eligible aid was not already disbursed to the student before the student withdrew, the earned portion of aid will be paid to the student as a post-withdrawal disbursement.
4. If the student does not officially withdraw from classes, and stops attending all classes, a pro-rated portion of the federal aid received, based on the documented last date of attendance, must be returned to the federal aid programs. If the college is unable to document the last date of attendance, one-half of all federal aid received during the semester must be returned to the federal aid programs.

Funds are returned in the following order:

1. Direct Unsubsidized Loan
2. Direct Subsidized Loan
3. Direct Plus Loan
4. Federal Pell Grant
5. FSEOG

Financial aid recipients who enroll and receive aid for a particular semester, then fail to complete more than 60% of that semester will have to repay part or all of the aid received for that semester. Additionally, any tuition, fees and room and/or board payments refunded by DCC as a result of a student's withdrawal must be returned to the financial aid programs in accordance with Federal law. Students who fail to complete the official withdrawal process but stop attending classes prior to the end of the semester and receive grades of "F" in all classes for that semester will also have to repay part or all of the aid received for that semester. Up through the 60% point in each semester, a *pro-rata* schedule is used to determine the amount of aid to be repaid by a

student who withdraws. No adjustments in financial aid are required for students who withdraw after the 60% point in a semester.

STANDARDS OF ACADEMIC PROGRESS FOR FINANCIAL AID

The Higher Education Act of 1965, as amended by Congress, mandates that institutions of higher education monitor the academic progress of students who receive Federal Financial Aid. Dallas Christian College has established the following minimum standards and practices for Federal Financial Aid Satisfactory Academic Progress (SAP) for students to be eligible for and continue to receive federal financial aid. Please note that some state and institutional aid programs may have higher academic requirements, and eligibility for those financial aid programs is subject to the requirements of each program.

To be in compliance with federal, state, or institutional student aid programs, DCC must apply qualitative and quantitative measurements to academic work.

The qualitative and quantitative standards for SAP are defined as:

1. **Qualitative Standard . Cumulative Grade Point Average (Cum GPA)**
Undergraduate students must maintain a minimum Cumulative Grade Point Average (Cum GPA) of 2.0 for all course work completed.
2. **Quantitative Standard . Pace of Progression**
Pace of progression is determined by dividing the cumulative number of credit hours successfully completed by the cumulative number of credit hours attempted, including transfer hours that have been accepted. Undergraduate students must maintain a pace of progression of 66.67% for all course work attempted, including transfer credits.
3. **Program Completion Time Frame:**
Students may receive financial aid, if they otherwise qualify, if they have not yet attempted 150% of the hours required for their degree program. Attempted hours include all transferred credits and all DCC courses passed, failed, repeated, or withdrawn.

If a student meets ALL of the above standards, the student will receive a SAP status of SATISFACTORY and will be able to continue receiving federal and institutional aid at DCC. If a student fails to meet one or more of the above standards, the student will be placed on one of two Financial Aid SAP statuses, as described below:

- **Warning Status:** If the student was previously under a Satisfactory SAP status, the student's status will be moved to a Warning Status for one semester, meaning that the student is being warned that he/she is not meeting SAP eligibility and has one semester to correct his/her eligibility before being placed on financial aid suspension. During this semester, the student will continue to be able to receive financial aid. A Warning Status cannot be appealed since students are still eligible to receive financial assistance.
- **Probation Status:** If a student is placed on financial aid suspension, he/she has the option of appealing this suspension through the SAP appeal process. If the appeal is granted, the student will be placed on financial aid probation for the next semester, and he/she must bring his/her SAP eligibility to Satisfactory during that semester or be placed on financial aid suspension. While on Probation Status, the student may continue to receive federal, state, and institutional aid if he/she is otherwise eligible.
- **Suspension Status:** If the student was previously under a Warning Status or Probation Status and fails to meet SAP eligibility requirements during the next semester, the student's status will be moved to a Suspension Status and he/she will not be able to receive federal, state, or institutional financial aid during the next semester he/she attends. Students who

are placed on financial aid suspension may appeal this decision by completing the Satisfactory Academic Progress Appeal Process (see below).

Please note: Financial Aid Satisfactory Academic Progress eligibility is different from Academic Probation or Academic Suspension. Students who are on financial aid suspension may be allowed to register for and attend classes in future semesters at their own expense if they are not also on Academic Suspension.

REGAINING FINANCIAL AID SAP ELIGIBILITY

- Students who are placed on financial aid suspension for not maintaining the required SAP eligibility standards for cumulative GPA must complete courses at DCC at their own expense to regain their eligibility for financial aid. Students who are placed on financial aid suspension for not maintaining the required SAP eligibility standards for pace of progression must complete, at their own expense, courses at DCC, or courses that transfer from an accredited institution.
- Students who are placed on financial aid suspension because they have not met the program completion time frame requirements and have reached the maximum number of hours or time frame allowed to complete their degree program may not regain eligibility to receive financial aid. In order to complete a degree program and graduate from DCC, the student will have to complete those courses without receiving federal financial assistance. If the student feels that these calculations are incorrect, they may contact the Financial Aid Office and ask for a formal review of eligibility.
- After the student has completed sufficient coursework to remove the Suspension Status, his/her SAP status will be reevaluated at the end of the following semester, and his/her status will be updated based on current SAP standards. If a student wants an evaluation before that time, he/she must submit the Suspension Evaluation or Appeal Request Form to the Office of Financial Aid to formally request a review of his/her status. Forms are available in the Financial Aid Office.

SAP ELIGIBILITY APPEAL PROCESS

A student who has been placed on financial aid suspension for not meeting the required SAP guidelines may appeal his/her suspension if there were unusual or extenuating circumstances that contributed to the student's failure to meet these guidelines. If the appeal is granted, the student will be placed on a SAP Probation Status and will be allowed to receive financial aid for the next semester only (see Probation Status+above). All individuals granted an appeal are normally placed on a one-semester Probation Status or placed on a financial aid academic plan (see below). All appeal decisions are final. Students will be notified in writing as to the decision regarding their financial aid appeal. The appeal request must include a statement from the student regarding what has changed or what they will do differently that will allow them to meet SAP guidelines in the future. If a student makes more than one appeal request, each appeal must be for a different reason.

FINANCIAL AID ACADEMIC PLAN

If a student is placed on suspension, and successfully appeals the decision, but the student's academic situation is such that it would be mathematically impossible for him/her to regain SAP eligibility during the next semester as required by federal SAP guidelines, DCC may, at its sole discretion, place the student on a financial aid academic plan. This plan will be designed to outline steps of progress that, if followed by the student each semester, will lead to SAP eligibility being regained at a specific time in the future. If a student does not meet these progressive steps each semester, he/she will immediately be placed on financial aid suspension.

OTHER FINANCIAL AID SAP GUIDELINES

- Dual Enrollment: A student may not receive federal aid from more than one institution at the same time. A student transferring to DCC from another institution must have their aid canceled at the former institution.
- Repeat Courses: Students may receive federal financial aid for repeat courses in which a course was complete but previous grade of %~~F~~+ was received. For courses in which a grade of %~~D~~+ or higher is received, federal financial aid will pay for these courses once only.

If a student registers for a course in which he/she has previously received a grade of %~~D~~+ or higher, an evaluation of the student's history taking that course will be made and aid will be paid accordingly. Institutional scholarships cannot be applied toward any repeat courses regardless of course grade or status.

- Incomplete grades: Courses in which a grade of "I" is received will affect a student's pace of progression and may lead to the student being placed on financial aid warning or suspension. Once the student has completed the course(s), he/she may request an evaluation to re-assess his/her SAP status using the Suspension Evaluation or Appeal Request Form.

Second Bachelor's Degree: Not all financial aid programs are available to students seeking a second bachelor's degree, including accredited and non-accredited degrees. Students should see their financial aid counselor for more information.

SCHOOL COSTS 2017-2018 ACADEMIC YEAR

UNDERGRADUATE TUITION:

Credit Hour \$557

ACP TUITION PACKAGE:

Alternative Certification Program \$3,500

FEES:

Administrative Withdrawal	\$285
Application	\$30
Athletic Equipment	Varies by sport
Audit	\$110 (per class)
Bible Program Software	\$170 (first semester only)
Credit by Demonstrated Competency	\$100 (per hour)
Challenge Exam	\$110 (per hour)
Choir Tour	\$100
Critical Thinking Test	\$20
DANTES	\$110
Deferred Payment	\$60
FLEXCampus® Class	\$100 (per class)
FLEXCampus® Withdrawal	\$115 (per class)
Graduation	\$200
Incomplete	\$60
Independent Study	\$340 (per hour)
Internship Continuation	\$600
Late Registration	\$285
Life Science Lab	\$30
Non-Sufficient Funds/Returned Check	\$30
Orientation	\$125
Online Class	\$100 (per class)
Online Withdrawal	\$115 (per class)
Private Instrumental Lesson	\$285
Private Voice Lesson	\$285
Recital	\$115
Residence Hall Reservation/Deposit	\$150
Senior Interdisciplinary Seminar	\$255
Spiritual Transformation Inventory	\$40
Student Government	\$25 (Traditional students only)
Student Parking	\$25 (Quest and Traditional students only)
Student Services	\$455 (Traditional students enrolled in 9 or more hours)
Student Services	\$285 (Traditional students enrolled in less than 9 hours)
Student Teaching	\$285
Student Technology	\$60 (Traditional students only)

ROOM AND BOARD:

Double Occupancy & Meal Plan	\$4,505 (per semester)
Single Occupancy & Meal Plan	\$4,935 (per semester)

EDUCATIONAL MATERIALS:

Estimated Textbooks \$450-\$550 (per semester)

Effective 6/28/2017

PAYMENT OF SCHOOL COSTS

All tuition, fees, room and board charges are due and payable in full at the time of registration. Payment is to be made to the Business Office via scheduled auto-drafts or online through the student portal. Cash, check, or credit card (VISA, MasterCard, Discover, and American Express) payments can also be made with the Bursar.

Student account statements showing all charges and payments to date, including payments from all financial aid sources, are available on the student portal on the DCC web site. Paper copies will be provided to all students with an outstanding balance at the beginning of each semester, and payment reminders will be sent to the DCC Crusader Mail (email) each month. For those students who have a documented commitment of funds through the Financial Aid Office, any school costs not covered by said financial aid are due and payable on the first of the month for the current semester.

If students have not paid their charges in full or made satisfactory arrangements with the Bursar's Office one week prior to the first day of classes, the students will be administratively withdrawn from their class schedules and they will be charged the Administrative Withdrawal Fee.

PAYMENT DEFERMENT PLAN

Dallas Christian College is pleased to offer a payment deferment option to help alleviate the financial burden of financing a college education. The Interest-Free Monthly Payment Option allows for spreading educational expenses over smaller monthly installments for a small enrollment fee. This is a popular option with many families because it reduces the need to borrow and it gives families more control over their savings. Payment deferment plans are offered on a semester basis.

Students whose financial aid, if any, is not sufficient to cover a given semester's school costs and who do not have sufficient private sources must sign up for a payment deferment through the Bursar's Office. Payment deferment plans are required of all students who have not paid in full or have sufficient financial aid to cover their institutional costs.

The payment deferment plan is low cost and no approval is required. The cost for the plan is a \$60 per semester enrollment fee. Students can check their account charges and balance by logging into the DCC Student Portal. Payments towards the deferment plans can be made online through the DCC Student Portal, in office, or over the phone using a debit or credit card.

Automatic monthly payments may be made directly from a checking or statement savings account. Late payments may result in additional fees.

Five monthly payments are due on the 15th of each month. All accounts must be paid in full by the end of the semester regardless of enrollment date. For example, if a student enrolls on August 15th, the first payment (including the \$60 enrollment fee) will be due immediately and 4 monthly payments will be remaining. If a student enrolls on September 15th, the first payment will be due immediately and there will only be 3 monthly payments remaining.

For more information on specific payment options or to enroll in the Interest-Free Monthly Payment Deferment Plan, contact the DCC Bursar's Office at (214) 453-8165 or toll free at 1 (800) 688-1029 for assistance. Students with past due accounts desiring to set up a monthly payment plan must contact the DCC Bursar's Office.

STUDENTS RECEIVING TUITION REIMBURSEMENT BENEFITS

Students who are eligible for educational reimbursement from their employer must pay in full at the beginning of the term or apply for a payment plan and provide appropriate documentation to the Bursar's Office from the employer, including a copy of the employer policy. If employer educational assistance payments are made to DCC directly, any credit balance that results will be refunded to the student.

PAST DUE AND DELINQUENT ACCOUNTS

Students will not be permitted to register for the current or future semesters until all past due balances are paid in full. Transcripts and diplomas are not issued until the financial obligation is met. In addition, graduating students who do not have their student accounts paid in full will not be permitted to participate in the graduation ceremony. Payment plans are available to students with past due and delinquent accounts. Please contact the Bursar's Office for more information.

Student Account Classifications:

CURRENT: All payments made according to the payment schedule.
ON-HOLD: Financial Aid or methods of payment in process.
PAST DUE: Payment not made within the specified payment dates.
DELINQUENT: Account is past due with no satisfactory arrangements made with the Bursar's Office.

Dallas Christian College reserves the right to deny enrollment, class attendance, grades, or extension of credit to any student who does not meet past-due obligations or fulfill financial obligations to the College.

On occasion, legitimate financial circumstances may warrant special consideration. Should this occur, the student is encouraged to contact the Bursar's Office immediately to make appropriate arrangements.

If satisfactory arrangements are not made with the Bursar's Office concerning the account, the student may also face action from a third-party collection agency. If this occurs, the student will be subject to additional interest and collection charges.

RETURNED CHECKS

Checks returned for Non-Sufficient Funds or credit card transactions that are denied will result in a NSF Fee assessed to the student's account.