

# Residence Hall License Agreement Terms and Conditions

- 1. INTRODUCTION.** This license agreement is valid from the date signed until the student officially withdraws from the college and replaces all previous agreements. Pursuant to the terms and provisions outlined below, Dallas Christian College agrees to provide a residence hall room to the applicant. Only college students may reside in college residence halls. Students enrolled for less than eight (8) semester hours as an undergraduate student require special permission in order to reside in residence hall. All single students not staying with parents or guardian must stay in residence halls.
- 2. OCCUPANCY TERM.** The terms of this license agreement apply to either the full academic year as delineated in the College Catalog, or, if entered into after the beginning of the academic year the balance of the academic year. This license agreement will be terminated without penalty after fall semester for December graduates.
- 3. ROOM AND BOARD COSTS.** All costs are established by the college upon decision of the Board of trustees. All costs as established by the College are binding upon the resident as set forth herein. The resident agrees to pay for room and board costs and all other charges in accordance with the payment schedule established by the College.
- 4. ROOM ASSIGNMENT.** The College agrees to assign space, if available, only after applicant has been officially admitted into the college; submitted and properly signed the application; and made \$150 dollar housing deposit. Priority in assignments for new students is based on the date the student's completed application and deposit are received in residence hall for which the student is applying.
- 5. CHANGES IN ASSIGNMENT.** This license agreement is for a room only. The College reserves the right to make changes in room assignment when considered necessary by the VP for Student Development, or Resident Hall Director. The VP for Student Development reserves the right to consolidate students as vacancies occur. Any student not wishing to pay for a private room may request consolidation.
- 6. PRE-RESIDENCE CANCELLATIONS.** Cancellations of housing requests must be received in writing prior to July 1. Any cancellations after July 1 will lead to loss of deposit. No cancellations by telephone or other means will be accepted.
- 7. OCCUPANCY.** Completion of any portion of the check-in procedure (including acceptance of room key and placement of personal belongings in a room) shall constitute occupancy and obligate the resident to the terms and conditions of this license agreement in its entirety. This license agreement is binding to the resident and he/ she shall be responsible for the full amount of charges arising under its terms.
- 8. TERMINATION.** Any resident who wishes to terminate his/her license agreement is required to give written notification, including a statement of reason for termination, to the Student Development Office. Any student eligible to live off campus who continues enrollment at Dallas Christian College and who moves from residence hall after the beginning of the fall semester will forfeit his/her housing deposit in full. Any student who is dismissed from the residence halls for disciplinary reasons will forfeit all deposits and is liable for residence hall food service charges for the semester in which the dismissal occurs.
- 9. SINGLE ROOMS.** All freshmen students are required to have roommates. When space permits, semi-private rooms may be used as single accommodations for students above the freshman level. Single room priority will be given to the request of juniors and seniors. There is a \$300 additional charge for all private rooms. All determinations of priority will be the responsibility of the perspective Resident Hall Director.
- 10. NON-TRANSFERABLE.** No resident shall assign this residence hall license agreement or sublet the premises.
- 11. ABANDONED PROPERTY.** Items left in a resident's room or storage by a vacating resident will be removed at the resident's expense. The vacating resident will be notified and given thirty (30) days to claim the items. If no response is received within the thirty-day period, the College will dispose of these items at its discretion.
- 12. DAMAGE CHARGES.** Each resident is individually responsible for any damage done to his/her room and is collectively responsible for damage in common areas of the hall where the student resides. Therefore, the College reserves the right to assess each resident's pro-rate share of the expenses of repair or replacement of any property in common areas of the hall where a student resides. Damage charges will be billed directly to a student's account and will be payable upon receipt.
- 13. PROPERTY LOSS.** The College shall not be liable for theft, destruction, loss of money, valuables, or other personal property belonging to, or in the custody of, the resident for any cause whatsoever. The college encourages residents to carry their own property and or renter's insurance.
- 14. REPAIRS.** The College will be responsible for the maintenance and repairs of the buildings, including such items as plumbing problems, repairs to walls, or equipment malfunctions.
- 15. ROOM INSPECTIONS.** College personnel, upon authorization from the college, may enter and inspect residence hall rooms at any time, with probable cause, for purpose of related to maintenance and repairs of the buildings, security, and the upholding of college regulations.
- 16. REGULATIONS.** The resident agrees to comply with the rules and regulations, and published policies of the residence hall and the college. The terms of such rules, regulations and published policies are incorporated herein as though set out in full. Residents should refer to the College catalog, the student handbook, and other appropriate college publications for specific information.
- 17. REFUNDS.** Refunds for housing and food service charges are available upon written application to the business office after all normal withdrawal procedures have been completed.
- 18. ROOM FURNITURE.** Room furnishings are the responsibility of the student. The college will not be responsible for storing furniture that the student does not want in the room. Furniture in the room at check-in is expected to be in the room at check-out. Loss or damage to furniture will result in a resident charge for repair or replacement of the furniture.
- 19. AUTOMOBILES.** A resident may not drive or permit movers to drive trucks, trailers, or cars over or on the sidewalks or grass to load or unload belongings, or for any other purpose. Cars must be parked in accordance with Texas Traffic Laws and in consideration of other students, faculty, and staff.
- 20. GENERAL CONSIDERATIONS.** Each resident is expected to cooperate in keeping the buildings and grounds clean. Consideration is to be given to other students in the use of radios, television, and musical instruments.
- 21. MISCONDUCT.** It is understood that Dallas Christian College is a Christian college. Residents are expected to conduct themselves in a mature and responsible manner consistent with and reflective of the ideals and standards of the College. The expectations of all students are outlined in the Student Handbook and College Catalog. Failure to abide by the Student Handbook and College Catalog will result in disciplinary action as outlined in the Student Handbook. Guests or residents are also expected to abide by school rules and policies. Residents are responsible for the actions of their guests.
- 22. FOOD SERVICE.** All students living on campus are required to participate in the meal plan as part of their living expenses at the College. Food service begins during Orientation week each fall and closes during Thanksgiving, Christmas, Easter, and summer vacations.